



DEUTSCHE BOTSCHAFTSSCHULE NEW DELHI

German Embassy School New Delhi

Anerkannte Deutsche Auslandsschule

Vacancy German Embassy School New Delhi “Security Guard”

Application deadline: 03.06.2025

Start: 28.07.2025

German Embassy School New Delhi is one of more than 140 overseas German schools recognised by the Standing Conference of the Ministers of Education and Cultural Affairs of the states in the Federal Republic of Germany (KMK). The school is part of the Deutscher Schulverein New Delhi [DSND], a non-profit-making association registered in Germany. We have approximately 120 students from playschool till class 12.

Responsibilities

- Patrol premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates.
- Answer alarms and investigate disturbances.
- Monitor and authorize entrance and departure of employees, students, visitors, and other persons to maintain security of premises.
- Control the incoming and outgoing vehicles. Support the safe access of the school busses to the main gate or the parking space.
- Write short reports of irregularities, such as equipment or property damage, presence of unauthorized persons, or other unusual occurrences.
- Communicate irregularities to Principal and Head of Administration verbally
- Warn persons of rule infractions or violations, and apprehend or evict violators from premises, using force when necessary.

Qualification required

- At least class 10 pass
- Basic English language skills (A2)
- Minimum 2 years of work experience documented with recommendation letter of the previous employer
- Team player

We offer an interesting working environment within a small but highly motivated team. In case you are interested please send your application along with resume, mark sheets and references as well as your salary expectations to anja.shivhare@dsnd.org.

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